

Constitution of the Roswell Gymnastics Booster Club

Article One: Name, Address and Affiliation

1. The name of the organization shall be “Roswell Gymnastics Booster Club”.
2. The address shall be that of the Roswell Recreation & Parks Department. Mailing address is 38 Hill Street, Suite 100, Roswell, GA 30075 and the physical address of the gymnastics program is 10495 Woodstock Road Building B, Physical Activities Center, Roswell, GA 30075.
3. The Roswell Gymnastics Booster Club is an affiliate organization of the Roswell Recreation and Parks Department.

Article Two: Purpose and Objective

1. The purpose of this organization is to assist the Roswell Recreation & Parks Department in the provision of the opportunity for persons to learn and develop gymnastics skills for the betterment of their physical and social well-being.
2. The objective is to:
 - a. Raise funds for purposes that benefit the programs participants, parents, and coaches.
 - b. Conduct all activities in accordance with USAG and/or AAU rules and regulations.

Article Three: Membership

1. The Booster Club is composed of persons whose child/children are members of the Roswell Gymnastics Girl's competitive teams.
2. All members in good financial standing with the City of Roswell and the Roswell Gymnastics Booster Club shall have the right to vote in the election of new officers.
3. Membership fees or dues cannot be levied.

Article Four: Board of Directors and Duties

1. The Board of Directors shall be the governing body of the Booster Club.

2. The Board of Directors shall be composed of the following:
 - a. President
 - b. Vice- President
 - c. Secretary
 - d. Treasurer
 - e. Fundraising Coordinator
 - f. Roswell Gymnastics Supervisor
3. Duties and Expectations are defined in the Officers Handbook and are subject to an annual review/update.
4. Removal, Resignation or Abandonment of an officer: Non-fulfillment of obligations by an officer may result in the Board removing that officer with a majority vote. An Officer shall not vote in the situation involving his/her removal. Upon resignation, abandonment, all privileges, rights, and benefits will be forfeited. A special election may be held to fill the vacated position.
5. Outgoing President and/or Treasurer will be invited to remain on the Board for the year after leaving their position. If there is an “Out-Going Member”, he/she will NOT be able to vote on Board matters, but will be available to provide advise/support to the current Board. The “Out-Going Member” will receive the same discount as current sitting Board Members.

Article Five: Committee Chairpersons & Managers

1. The Board of Directors shall have the authority to establish or dissolve committees by a vote.
2. The following Managerial roles shall be established to oversee the following areas:
Apparel, Home Meets, Hospitality and Concessions
3. Managers will be appointed by the incoming Board.
4. Duties and expectations are defined in the Board Member and Managers Handbook.

Article Six: Nominations and Elections

1. Annually, during the month of April, the President will notify the membership that anyone in good standing may nominate themselves or another member for a board or committee position.
2. A pre-determined period will be established to accept nominations. No nominations will be accepted outside of that period of time.
3. Nominees must be vested for six months, be in good financial standing, and submit qualifications to be eligible for a position. In the Board’s determination, if a nominee is dually qualified, they may waive such vesting period.

4. Board positions will be voted upon by the membership at the conclusion of their term.
5. Votes will be counted by one representative of the RRPD, the President and the Secretary.
6. Each Board member shall serve a 2-year term as an officer, unless an extension for each additional year is approved by the membership. Term limits only apply to elected officers, not to the RRPD Supervisor. The term “year” is defined by the fiscal year, July 1st through June 30th.

Article Seven: Meetings

1. The annual meeting of the voting membership of the Booster Club shall be called by the President during the month of September for the purpose of reviewing the budget and informing membership of plans for year ahead.
2. All meetings of the Board will be held in the Physical Activities Building or virtually via Zoom
3. The Board of Directors shall meet a minimum of 10 out of 12 months.
4. Notice of the Board meetings will be publicly published on the Roswell Gymnastics website by the Secretary two weeks in advance of the meeting.
5. General Minutes from the meetings will be posted within two weeks of a meeting.
6. Members may attend the open portion of Board meetings. Any member desiring to speak at the meeting shall provide written notice to the President 24 hours prior to the meeting.

Article Eight: Authority and Conditions

1. The Board shall operate within the framework of this Constitution and subsequent operation procedures of the Roswell Recreation and Parks Department and the policies of the Roswell Recreation Commission.
2. The Roswell Gymnastics Booster Club must submit regular financial statements to Roswell Recreation and Parks Department.
3. The Roswell Gymnastics Booster Club members acknowledge that the Director and Supervisors shall be responsible for creating the schedule of meets for all levels.
4. The Roswell Gymnastics Booster Club shall not supplement the salary of any employee of the Roswell Recreation and Parks department nor hire any personnel to assist with the program without the written consent of the Director of the Roswell Recreation and Parks Department.
5. The Recreation Commission reserves the right to dissolve the Roswell Gymnastics Booster Club with just cause, including failure to function.
6. The Recreation Commission shall determine the disposition of any remaining funds in the event the Roswell Gymnastics Booster Club shall be dissolved.

